

Elite For-Credit Courses Student Information Sheet

STUDENT INFORMATION

Student (Legal) Name	
Date of Birth (mm/dd/yyyy)	
High School Graduation Year	
Current Grade Level	
Student Email (do not use school domain email)	
Gender	
Student Phone Number	

GUARDIAN INFORMATION

Parent (Legal) Name	
Relationship to Student	
Parent Email	
Parent Phone Number	
Home Address (full address required)	

Please attach a copy of the student's government-issued ID:

Option 1: Passport (expired passports are accepted)

Option 2: Driver's License (expired licenses are accepted)

Option 3: Birth Certificate + School ID with photo (BOTH required)

Elite For-Credit Courses | Student and Parent Policies

Elite USA

Program Overview

Elite For-Credit Courses (FCC) is a program offered by Elite Prep in partnership with Elite Open School (EOS) - Rowland Heights (school code: 050304). Elite Open School - Rowland Heights is a non-profit, fully-accredited online school for full and part-time students. By enrolling in FCC with Elite Prep, students are also registering as part-time students at Elite Open School. This is so that they can receive an official transcript from Elite Open School upon completion.

Drop Policy

Students who drop from the program will be refunded based on the following metrics:

- Withdrawing before start date: Full Refund
- Withdrawing after start date: No Refund

General Grading Rubric

Here is the general breakdown of your grade in the course:

- 80% Coursework Grade from EOS Course Teacher.
- 20% Participation and Discussion (TAC attendance and participation) from FCC Mentor advised by FCC TAC Teacher. *Please refer to "Welcome Email" at the time of enrollment for more details.*

Test Unlocking Policy (APEX Courses Only)

For APEX Courses, you will need the FCC Mentor or TAC Teacher to unlock Unit tests for you in order to complete them. Exams may only be unlocked by your Mentor by emailing fcc@eliteprep.com. For unlocking procedure, refer to the orientation slides in your "Welcome Email."

Honor Code

Students who cheat or plagiarize assignments will receive a ZERO on the test or assignment. They will be required to speak with their mentor and the principal to continue their coursework.

High School Courses: If students are caught cheating or plagiarizing 3 times, they will receive an F in that course and will not be able to take another course until after submitting an appeal.

Dual Credit Courses: Students will automatically receive an F in the course if the student is caught cheating or plagiarizing.

Extension Policy

Students are given 16 weeks or until the *must end date* (whichever comes first) to complete their course with EOS during the term (unless a different end date is agreed upon). If the student does not finish by then, they will be dropped from the course or they will have the option to extend for another term at the cost of a brand new semester course.*

**Pricing will vary based on your Learning Resource Center.*

Student Signature	Student Name
Parent or Guardian Signature	Date

AUTHORIZATION TO RELEASE INFORMATION (FERPA)

Parent Consent for Education Records to be released to Parent(s), Legal Guardian(s), Other Tuition Provide(s), or Other Indicated Individual(s):

Student’s Legal Name (“Student”)	
Date of Birth	

PLEASE READ: In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the undersigned Parent hereby permits ELITE EDUCATIONAL INSTITUTE and its representatives to disclose the information specified below to ELITE OPEN SCHOOL, APEX LEARNING, CODEHS, ALEKS, TEL EDUCATION, BUZZ, FORUM, CANVAS, MOODLE, and/or ODYSSEYWARE.

Furthermore, Parent permits ELITE OPEN SCHOOL, APEX LEARNING, CODEHS, ALEKS, TEL EDUCATION, BUZZ, FORUM, CANVAS, MOODLE, and/or ODYSSEYWARE and their representatives to disclose the information specified below to ELITE EDUCATIONAL INSTITUTE regarding Student.

This consent shall be valid throughout the student’s enrollment at ELITE OPEN SCHOOL and thereafter but may be modified or rescinded in writing by Parent. The above-specified entities/agencies agree that they shall not disclose the specified information to third parties without Parent’s authorization.

INFORMATION TO BE RELEASED: The following information from Student’s records at ELITE EDUCATIONAL INSTITUTE, ELITE OPEN SCHOOL, APEX LEARNING, CODEHS, ALEKS, TEL EDUCATION, BUZZ, FORUM, CANVAS, MOODLE, and/or ODYSSEYWARE may be released and shared with above-specified entities/agencies within the scope of this Authorization to Release Information:

- | | |
|--|--|
| <input type="checkbox"/> Grades and academic standing
<input type="checkbox"/> Discipline records
<input type="checkbox"/> Other, please specify: _____ | <input type="checkbox"/> Academic Information
<input type="checkbox"/> Tuition and fee status
<input checked="" type="checkbox"/> All records or information |
|--|--|

I have read and understand the contents of this consent form pertaining to the Family Educational Rights and Privacy Act of 1974. Parent authorizes ELITE EDUCATIONAL INSTITUTE to register Student for educational programs at ELITE OPEN SCHOOL and to provide all necessary information from Student’s records at ELITE EDUCATIONAL INSTITUTE to complete the registration process.

Parent’s Signature:	Date:
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